



# MINUTES

## TOWN COUNCIL WORK SESSION

MONDAY, SEPTEMBER 11, 2023 AT 4:00 PM  
COUNCIL CHAMBERS, 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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### 1. Persons Present:

Beth A. Taylor – Mayor  
Cathy Pattison – Vice- Mayor  
Holly Atkins – Council Member  
Gary Gillman – Council Member  
Candice Johnson – Council Member  
Brian Freeman – Town Manager  
Elaine Holeton – Assistant Town Manager  
Sherry Corvin – Town Clerk  
Paul Cassell – Interim Town Attorney  
John Woods – Planning Director  
Josh Sharitz – Parks and Recreation Director  
Todd Wolford – Downtown Wytheville, Inc. Executive Director  
Police Officer – Ernest Williams

### Persons Absent:

None

### 2. ITEMS TO BE DISCUSSED

#### A. APPROVAL OF AGENDA

Mayor Taylor advised that the first item on the agenda is the Approval of Agenda, and this required a motion and approval by the Council. She inquired if there was a motion to approve the Work Session agenda as presented.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results and there being no opposition, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Atkins, Councilwoman Johnson.

#### B. RE: DISCUSSION REGARDING HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) APPLICATIONS - PEPPERS FERRY ROAD/MONROE STREET

Mayor Taylor advised that the next item on the agenda is the discussion regarding Highway Safety Improvement Program (HSIP) applications regarding traffic calming on Peppers Ferry Road/Monroe Street. Town Manager Freeman stated that Planning

Director John Woods will present an overview of proposed traffic changes on Peppers Ferry Road and Monroe Street. Planning Director Woods then presented information regarding the possible techniques that can be used for traffic control for the Peppers Ferry Road and Monroe Street Projects. Councilwoman Atkins discussed some of her concerns regarding these techniques, and inquired if there could be small rumble strips installed in the new street painting. Director Woods advised that rumble strips are an option. Discussion was held regarding the possible rumble strip options and continuing street parking for Monroe Street. Director Woods then gave the Council some information regarding a road diet and how it can help calm the area of Peppers Ferry Road and Monroe Street. Councilwoman Atkins stated that she likes the idea of a road diet. Discussion continued regarding the road diet and the improvements that it could make. Assistant Town Manager Holeton inquired if the HSIP was funded completely this year. Director Woods stated that is correct. Discussion continued regarding the HSIP applications and solutions to the speeding issues on Peppers Ferry Road and Monroe Street. It was the consensus of the Council to have Planning Director Woods come back to the next Town Council meeting with a more refined plan from 7th and 11th Streets.

There being no further business to be discussed, the Work Session was adjourned (4:50 p.m.)

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T. Brian Freeman, Town Manager

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Sharon G. Corvin, CMC, Town Clerk